

SOUTHEASTERN CAREER CENTER
BOARD OF MANAGERS MEETING
Wednesday, January 11, 2012

The Southeastern Board of Managers met in Room A105 of the Southeastern Career Center at 10:10 a.m.

Attending: Members

Dr. Terry Sargent	Jennings County School Corporation
Dr. Thomas Reale	Milan School Corporation
Mr. Tom Book	South Dearborn Community School
Dr. James Roberts	Batesville Community School
Mr. Stephen Telfer	Southwestern-Jefferson School Corp.
Dr. Jeff Hendrix	Sunman-Dearborn Community School
Mr. Stephen Patz	Rising Sun-Ohio Co Community School
Mr. William Narwold	Jac-Cen-Del Community School Corp.
Dr. Elizabeth Jones	Switzerland County School Corp.
Dr. John Merhle	South Ripley Community School Corp.
Mr. Stephen Gookins	Madison Consolidated School Corp.
Mr. Karl Galey	Lawrenceburg Community School Corp.

Attending: Others

Mr. Bradley Street – Director Southeastern Career Center
Mrs. Trisha Johnson – Assistant Director/Principal

I. Call To Order

President Patz called the January Board meeting to order at 10:10 a.m.

II. Pledge of Allegiance

Members stood and repeated the Pledge of Allegiance.

III. Approval of the Previous Minutes

Motion was made to approve the minutes of the December 14, 2011 board meeting.

Motion: Mr. Narwold

Second: Dr. Merhle

Vote: 12 to 0

IV. Approval of Claims/Fund/Payroll Report

Motion was made to approve the claims/payroll report as presented.

Motion: Dr. Merhle

Second: Dr. Reale

Vote: 12 to 0

- V. Approval for Out of State Field Trip – Dental Assisting to Lincoln College of Technology Cincinnati, Ohio
 Motion was made to approve the Dental Assisting Program students to travel to Cincinnati, Ohio to visit Lincoln College of Technology on February 21, 2012.
 Motion: Dr. Jones
 Second: Dr. Sargent
 Vote: 12 to 0
 After some discussion, motion was made for the first reading to amend the existing policy on out of state field trips to read Board approval only for over night field trips.
 Motion: Mr. Narwold
 Second: Dr. Roberts
 Vote: 12 to 0
- VI. SCC Treasurer
 Mr. Street updated the board on the number of applications received for the Treasurer position at the Career Center. Interviews will be arranged soon and should no appropriate candidate be found; the position will be re-posted. The Board agreed to authorize Mr. Street to proceed with the employment of a new treasurer.
- VII. Ripley County Government Operations Plan – Approval to Move Forward with MOU
 Ripley County has offered a Memorandum of Understanding with the Career Center. The Career Center would in case of an emergency provide space for the Auditor, Assessor, Recorder, Treasurer and the Surveyor. Motion was made to authorize Mr. Street to enter in to a Memorandum of Understanding with Ripley County.
 Motion: Dr. Reale
 Second: Mr. Telfer
 Vote: 12 to 0
- XIII. Additional Items
- A. Second Reading for a Formal Accounting Policy for the Project House Fund
 Motion was made to approve Accounting Policy for the Project House Fund.
 Motion: Mr. Book
 Second: Dr. Jones
 Vote: 12 to 0
 - B. Perfect Attendance - Perfect Attendance list were distributed for the first Semester.
 - C. Ripley County Community Foundation - Street reported the Career Center is the recipient of a \$980.00 grant from the Ripley County Community Foundation. The grant will be used to pay for certifications for OSHA, Forklift, A+ and Net+.
 - D. Rotation of Board Presidents – Mr. Patz proposed rotating the duty of Board President every two years giving everyone a change to serve. It was decided this could be done in alphabetic order by school.
 - E. Next Meeting Date - The next meeting of the SCC Board of Managers will be held on Wednesday, February 8, 2012. There being no further business, President Patz adjourned the meeting at 10:40 a.m.